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14 January 1960

MEMORANDUM FOR: Director of Training

THROUGH : Executive Officer *WBS*

SUBJECT : Weekly Activities Report No. 31
Instructional Services Branch
8 January - 14 January 1960

I. SIGNIFICANT ITEMSA. Film Production1. Security Film

Pre-production planning continues on this film. After many interviews etc., the entire cast for the [REDACTED] sequence has been selected. Since production is not scheduled to commence for another week, it is planned to start casting the [REDACTED] sequence immediately, in hopes that this can be accomplished before the crew proceeds to [REDACTED]. This will occupy most of the time of C/ISB and the Director during the coming week with little time left over for completing the other pre-production requirements. However, it is planned to commence production at [REDACTED] during the week of 25 January if at all possible.

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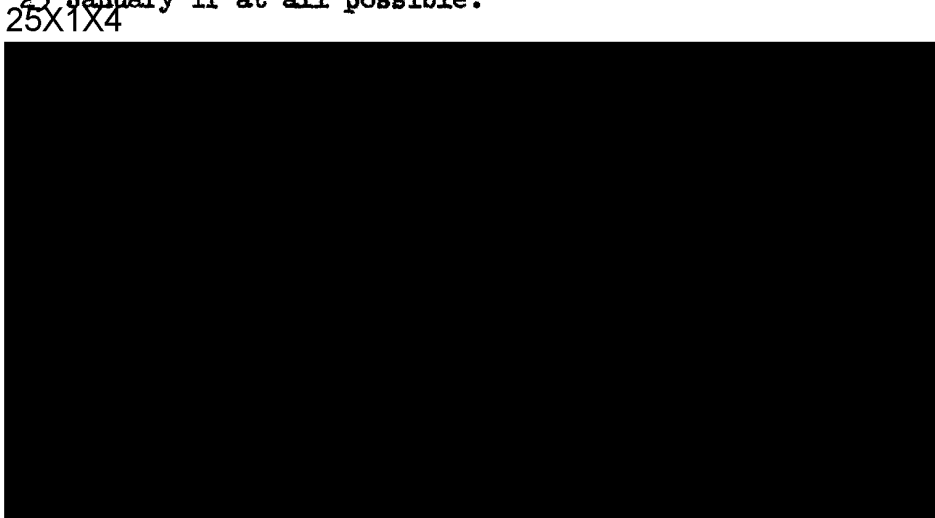
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IN CLASS C-REV COORD. DATE: 11/11/60
NEXT REV DATE: 10/10/60
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which can be made by cutting--would increase the flexibility of the exercise and evoke a more effective response from OS classes.

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On 18 January, [REDACTED] will send an outline of the proposed guide to the OS staff, who will develop it for use in presenting the film to OS on 1 February (Part I) and 2 February (Parts II and III). No change will be made in the negative until the revised print is tested and other OTR users have accessed the film in terms of their own needs.

B. Audio Aids Section

Nothing of significance to report.

C. Visual Aids Section

The following represents accomplishments this past period.

LAS

1. Mountings, area photos, Germany size 11 x 14 inches, total 9.
2. Mountings, area photos, Germany, U. S. facilities, size 5 x 7 inches, total 28.

Ops School

Mountings, maps, U. S., World, Washington, D. C., approx. size 5 x 7 feet, total 5 maps with framing, 40% complete.

Intelligence School

1. Chart, 30 x 40 inches, illustrated map, Africa, 50% complete.
2. Revisions to display panels, "Office of Operations," total 5 panels.

Miscellaneous

Approximately 17 small signs for use of OTR schools.

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